



MOODIE.AI ADMIN SECTION USER GUIDE

Group, Analysis and Compare Submissions

You may learn how to group, analysis and compare submission results.

GROUP, ANALYSIS AND COMPARE SUBMISSION

Group, Analysis and Compare Submissions

The screenshot displays the Moodie AI interface. On the left is a sidebar with the Moodie logo, user information (Moodie Admin), and navigation links like Dashboard, Library, and Interview Practice. The main area is titled 'Job Interview 202604' and contains tabs for Exercises, Analytics (highlighted with a blue box), and Settings. Below the tabs is a table of exercises. A context menu is open over the 'Consultant' exercise, showing options like View Results, Preview as Student, and Delete.

MOODIE
HUMAN COMMUNICATIONS DECODED
SUPER ADMIN

ORGANIZATION
M Moodie.AI

OVERVIEW

- Dashboard
- Library
- Exercise Templates
- Interview Practice
- Team

MODULES

Student Portal

EN 繁 簡

M Moodie Admin
admin@moodie.ai

[> Sign Out]

Job Interview 202604
4 Exercises • 0 Folders

Exercises Analytics Settings Student View Copy Link New Exercise

STRUCTURE

All Exercises

Uncategorized

FOLDERS

No folders yet
Create one

+ New Folder

Search in module... 4 items

EXERCISE	STATUS	LOCATION	ACTIONS
IT Programmer	PUBLISHED Public	Uncategorized	
Product Manager	PUBLISHED Public	Uncategorized	
Data Analyst	PUBLISHED Public	Uncategorized	
Consultant	PUBLISHED Public	Uncategorized	

- View Results
- Preview as Student
- Copy Link
- Edit
- Clone
- Clone to another org...
- Delete

① Click on the "Analytics" tab to view the results of the module

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Job Interview 202604
4 Exercises • 0 Folders

Exercises Analytics Settings Student View Copy Link + New Exercise

Aggregate Analysis
0 saved analyses

New Analysis

Submission Analytics
Latest First Search student or exercise... Export to Excel

Exercise: All Exercises Access Code: All Codes Date: 年 / 月 / 日 - 年 / 月 / 日

STUDENT	EXERCISE	ACCESS CODE	SCORE	SUBMITTED	MEDIA	ACTIONS
Example@email.com	IT Programmer	N/A	0	2026/7/8 上午10:49		
Example@email.com	IT Programmer	interview	0	2026/6/9 上午10:21		
Example@email.com	IT Programmer	interview	0	2026/5/1 上午11:06		
Example@email.com	IT Programmer	interview	0	2026/4/16 上午01:21		
Example@email.com	IT Programmer	CUHKtrial01	54	2026/4/2 下午03:39		

② Click on "New Analysis" to group data and analysis

Group, Analysis and Compare Submissions

The screenshot displays the 'Job Interview 202604' interface in the Moodie AI system. The left sidebar shows the user is logged in as 'Moodie Admin' with a 'Sign Out' button. The main content area is titled 'Job Interview 202604' and includes tabs for 'Exercises', 'Analytics', and 'Settings'. The 'Analytics' tab is active, showing 'Aggregate Analysis' with '0 saved analyses'. Below this, a selection bar indicates '0 selected' and 'Select at least 2 submissions'. A 'Report Language' dropdown is set to 'English', and a 'Generate Analysis' button is visible. The 'Submission Analytics' section includes a 'Select All' button, a 'Latest First' dropdown, a search bar, and filters for 'Exercise' (All Exercises), 'Access Code' (All Codes), and 'Date'. A table of submissions is shown with columns: STUDENT, EXERCISE, ACCESS CODE, SC, SUBMITTED, MEDIA, and ACTIONS. The table contains four rows of data, each with a checkbox in the first column. Arrows point from the annotations to these checkboxes, the 'Select All' button, the 'Report Language' dropdown, and the 'Generate Analysis' button.

STUDENT	EXERCISE	ACCESS CODE	SC	SUBMITTED	MEDIA	ACTIONS
☐	Example@email.com	IT Programmer	N/A	2026/7/8 上午10:49		
☐	Example@email.com	IT Programmer	interview	2026/6/9 上午10:21		
☐	Example@email.com	IT Programmer	interview	2026/5/1 上午11:06		
☐	Example@email.com	IT Programmer	interview	2026/4/16		

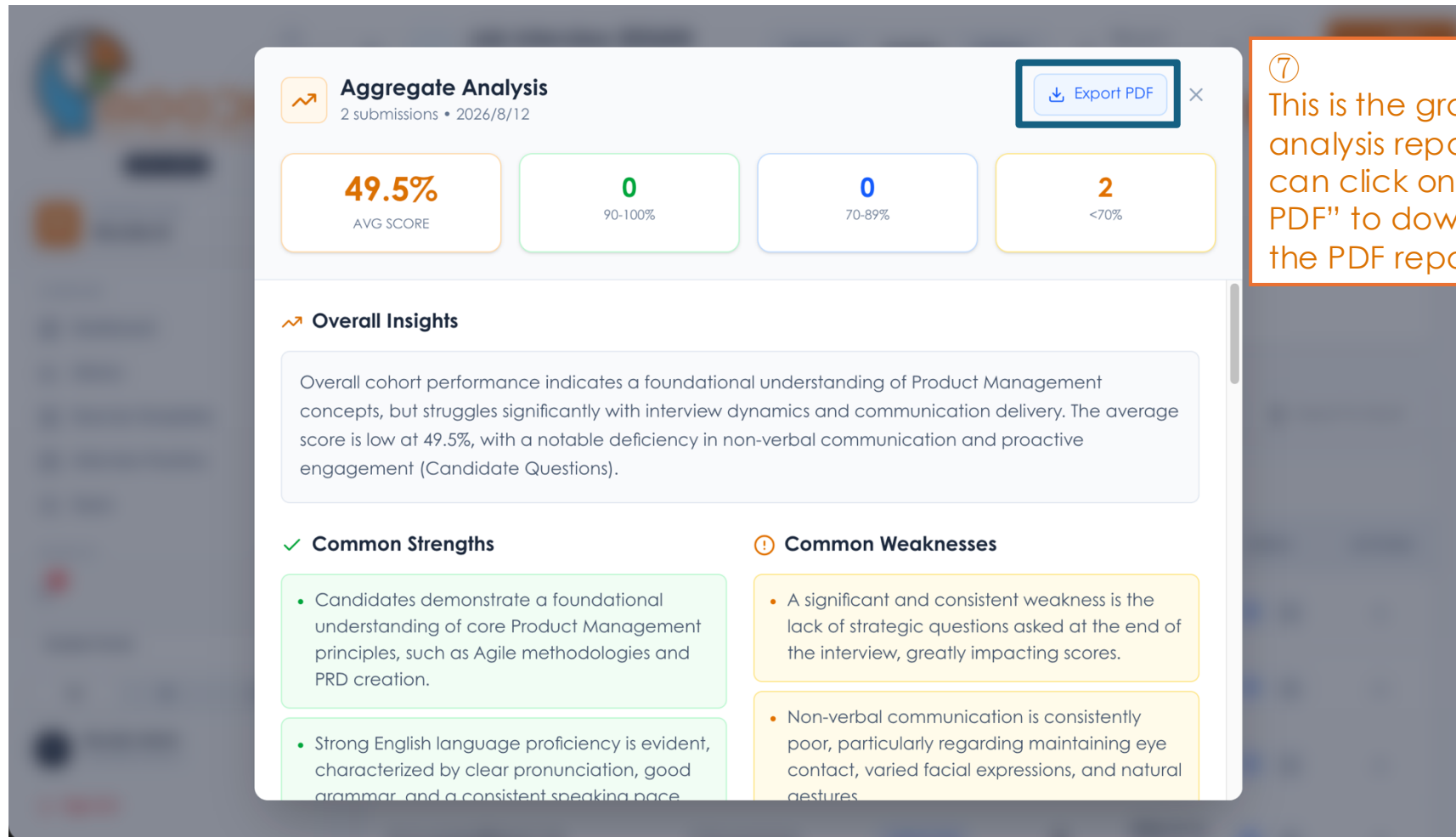
⑤ Optional:
You may select the
report language

⑥
You may click
"Generate Analysis"
after you finish
selection

④ Optional:
You may click the
box or "Select All"
to select all data for
the filtered data

③
You may select the
required row data

Group, Analysis and Compare Submissions



⑦

This is the group analysis report. You can click on "Export PDF" to download the PDF report file

Group, Analysis and Compare Submissions

The screenshot displays the Moodie AI interface for a 'Job Interview 202604' exercise. The left sidebar shows the user is a 'SUPER ADMIN' for 'Moodie.AI'. The main content area is divided into two sections: 'Aggregate Analysis' and 'Submission Analytics'.

Aggregate Analysis: This section shows '2 saved analyses'. One analysis is highlighted for the date '2026/8/12' with '2 submissions' and an 'AVG SCORE' of '49.5%'. The role 'Product Manager' is listed. Below this, there are buttons for 'View Details', 'Download' (represented by a download icon), and 'Delete' (represented by a trash icon). A callout box with the number 8 points to these icons, stating: 'You can rename, download, and delete the grouped data analysis'.

Submission Analytics: This section includes a dropdown for 'Latest First', a search bar 'Search student or exercise...', and an 'Export to Excel' button. Below these are filters for 'Exercise: All Exercises', 'Access Code: All Codes', and 'Date: 年 / 月 / 日'. A table lists the submissions:

STUDENT	EXERCISE	ACCESS CODE	SCORE	SUBMITTED	MEDIA	ACTIONS
Example@email.com	IT Programmer	N/A	0	2026/7/8 上午10:49		
Example@email.com	IT Programmer	interview	0	2026/6/9 上午10:21		
Example@email.com	IT Programmer	interview	0	2026/5/1 上午11:06		

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Sign Out

Job Interview 202604
4 Exercises • 0 Folders

Exercises Analytics Settings

Student View Copy Link New Exercise

Aggregate Analysis
2 saved analyses

Compare New Analysis

2026/8/12
2 submissions
Product Manager
View Details

39.0%
AVG SCORE

2026/8/12
2 submissions
Product Manager
View Details

49.5%
AVG SCORE

Submission Analytics

Latest First

Search student or exercise...

Export to Excel

Exercise: All Exercises

Access Code: All Codes

Date: 年 / 月 / 日 - 年 / 月 / 日

STUDENT	EXERCISE	ACCESS CODE	SCORE	SUBMITTED	MEDIA	ACTIONS
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Example@email.com	IT Programmer	interview	0	2026/6/9 上午10:21	 	
Example@email.com	IT Programmer	interview	0	2026/5/1 上午11:06	 	

⑨ Optional:
You can also
compare two or
more groups of
data

But it is important to
note that only data
grouped under the
same rubric can be
compared

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9+

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Job Interview 202604

4 Exercises • 0 Folders

Exercises Analytics Settings

Student View Copy Link New Exercise

Aggregate Analysis

2 saved analyses

Generate comparison (2) Exit Selection New Analysis

2026/8/12

2 submissions

39.0%
AVG SCORE

Product Manager

2026/8/12

2 submissions

49.5%
AVG SCORE

Product Manager

Select 2+ summaries that share the same template/rubric to compare.

Submission Analytics

Latest First

Search student or exercise...

Export to Excel

Exercise: All Exercises Access Code: All Codes Date: 年 / 月 / 日 - 年 / 月 / 日

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Example@email.com	IT Programmer	interview	0	2026/5/1 上午11:06	 	

⑩ Select the group of data you want to compare and then click “Generate comparison” when you’re done selecting

Group, Analysis and Compare Submissions

Comparison Analysis
2 records

Bar Radar

11 You may select the format of result display by clicking "Bar" and "Radar"

12 You may click "Save" to save the report in the module or click "Export PDF" to download PDF report

Save Export PDF

2026/8/12 (2) 2026/8/12 (2)

DIMENSION	2026/8/12 (2)	2026/8/12 (2)
Average Score	39%	50%
Professional Knowledge & Skills (Product strategy, PRD, Agile, market research, UX, data-driven decision)	39%	60%

ricky.wong@react.hk IT Programmer interview 0 2026/5/1